

**SHIN-NY POLICY COMMITTEE**  
**2015 KICK-OFF MEETING**  
**February 11, 2015**  
**10 a.m.-3 p.m.**

**AGENDA**

10:10:15 am	Welcome and Introductions	Art Levin
10:15-10:20am	Meeting Objectives	Art Levin
	<ul style="list-style-type: none"><li>• Agree on Policy Committee role and scope of work for 2015</li><li>• Establish policy priorities for 2015</li><li>• Begin policy deliberations/work on immediate issues for recommendations</li></ul>	
10:20-10:50 am	Review of Committee Charter	Art Levin/Cindy Sutliff
	<ul style="list-style-type: none"><li>• Scope of Work</li><li>• List of Topic Areas</li><li>• Priorities Discussion by Committee Members</li></ul>	
10:50-11:15 am	Update on BOC Sub-Committees	Inez Sieben/Cindy Sutliff/Vinay Chopra
	<ul style="list-style-type: none"><li>• Strategic Planning</li><li>• Technical</li><li>• Implementation</li><li>• Certification &amp; Policy Adherence</li></ul>	
11:15-11:30 am	SharePoint Overview	Cindy Sutliff
11:30-12:30 pm	NYS DOH Update	Pat Roohan/Jim Kirkwood
	<ul style="list-style-type: none"><li>• Regulation</li><li>• Consent                      Committee Discussion    Bob Belfort, Manatt</li><li>• DSRIP</li><li>• HIT Workgroup</li><li>• Minor Consent              Update/Committee Discussion</li></ul>	
12:30-1:00 pm	LUNCH BREAK	

1:00-2:50 pm

WORK SESSION

- Definition of Participants: addition of PPS      Bob Belfort, Manatt
  - Level Two Discussion: Research Update      Bob Belfort, Manatt
  - Patient Portal Committee Discussion
    - NY Patient Portal Update      Alie Cohen
      - ✓ Planned Pilot Stage
      - ✓ Planned Pilot Production
      - ✓ Document Review and Discussion: NY Patient Portal Terms & Conditions and NY Patient Portal Privacy Policy
    - Access Standards: i.e. who can access beside a patient
    - Data Availability Standards: i.e. what should be available
  - Cross QE Exchange Policy Discussion      Art Levin/Cindy Sutliff
    - Audit; breach; sanctions; alerts and notifications
  - Recommendations for Policy Changes to P&Ps Discussion      Steve Allen
  - Closing and Next Meeting
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Resource Materials

P&Ps: last edited version

2015 PC Charter Document

List of 2015 Policy Strategy/Topic Areas

BOC Governance Structure

- Implementation SC Charter
- Certification/Policy Adherence SC Charter

Discussion Issues Framework Documents

- Definition of Participant
- Cross QE Exchange
- NY Patient Portal: Access and data availability standards used to develop pilot
  - NY Patient Portal Terms & Conditions DRAFT
  - NY Patient Portal Privacy Policy DRAFT
- SHIN-NY Community-wide Consent Approach DRAFT